



City of Kingman PSPRS Board

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CITY OF KINGMAN
MEETING OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
POLICE BOARD
Council Chambers
310 N. 4th Street
Kingman, AZ

11:00 AM

MEETING MINUTES

Tuesday, October 22, 2019

** A member of the board may participate in the meeting telephonically**

Call to Order and Roll Call- Chairperson Miles called the meeting to order at 11:00 AM and roll call was taken. All boardmembers were present except for Board Member Boone who was excused.

Members Present	Staff Present	Visitors Signing In
Chairperson Miles	Annie Meredith, Secretary	n/a
Boardmember Boone- EXC		
Boardmember Ellico		
Boardmember Gilbert		
Boardmember Godfrey		

The pledge of allegiance was said in unison.

1. Approval of Minutes

- a. The Meeting Minutes of July 18, 2019- Boardmember Ellico made a motion to approve the July 18, 2019 meeting minutes. Boardmember Gilbert seconded and it was approved by a vote of 4-0.
AYE: Chairperson Miles, Boardmember Ellico, Boardmember Gilbert, Boardmember Godfrey.
NAY: None

2. Appointments

3. Police Personnel

- a. Acknowledgement of Mark Chastain's exit from the DROP program
Secretary Meredith shared that Lieutenant Chastain retired on October 11, 2019.

Boardmember Gilbert made a motion to accept Mark Chastain's exit from the DROP program. Boardmember Ellico seconded and it was approved by a vote of 4-0.

AYE: Chairperson Miles, Boardmember Ellico, Boardmember Gilbert, Boardmember Godfrey.

NAY: None



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- b. ****AMENDED**** Acknowledgement of Dennis Gilbert's entrance into the DROP program.
Secretary Meredith shared the drop paperwork for Dennis Gilbert with the board.

Boardmember Ellico made a motion to acknowledge the application from Dennis Gilbert to enter into the DROP program. Boardmember Godfrey seconded and it was approved by a vote of 3-0. Boardmember Gilbert abstained from the vote
AYE: Chairperson Miles, Boardmember Ellico, Boardmember Godfrey.
NAY: None

4. Call to the Public

Visitors are provided time to make statements to the Board. Those wishing to do so please notify the PSPRS Secretary. Statements should be limited to no more than 5 minutes. Please keep in mind that the Board cannot take action on comments, questions, or concerns at this time.

5. Announcements- Limited to announcements, availability/attendance at conferences and seminars

Boardmember Gilbert shared that the annual PSPRS training is in Phoenix in January 2020. Secretary Meredith said that she will share the email invitation with the board.

Chairperson Miles asked if there was anything from the League to share with the board. Secretary Meredith said that she did not have anything from them at this time.

6. Old Business-

a. Discussion on Medical/Pre-Existing Conditions Draft Form

Secretary Meredith shared the form with the board as well as the medical examination report and medical history questionnaire forms that were provided by Kingman Police Department.

Chairperson Miles asked about the forms and if it takes place just upon hire. Boardmember Gilbert said yes.

Chairperson Miles said that the form would be to just establish medical conditions that exist. Boardmember Gilbert said that what it means is that if they have a pre-existing condition they would not be able to get disability retirement.

Chairperson Miles asked if they would be able to get treatment. Boardmember Gilbert said yes, they would just not be able to medically retire.

Boardmember Gilbert asked if the board will be able to see the forms before approval. Secretary Meredith said that the board can request that information from the department and it is to be provided.



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Boardmember Godfrey said that it is his understanding that we will be provided that information.

Chairperson Miles asked if all municipalities are adopting forms like this. Boardmember Godfrey said that the board should have had this in place a long time ago. He said that he likes it, it is self explanatory and to the point.

Boardmember Ellico said that State PSPRS Trustees recommend that each board have a pre-existing conditions form. She asked where they will get this form and will we have a self addressed stamped envelope for the doctor to mail it back to us.

Boardmember Godfrey said that they get a packet to take to their appointment and this can go with it and they bring it back to the department afterwards. He said we can work that out with Lieutenant Zach.

Secretary Meredith shared what other cities do.

Chairperson Miles asked if they want the Human Resources department to participate in this process.

Boardmember Gilbert said that they were involved before and they didn't provide anything. He said that the local board secretary can get the information needed.

Boardmember Ellico said that this protects the board and city as a whole while providing prior knowledge.

Chairperson Miles asked about the process with Lieutenant Zach.

Boardmember Godfrey said that the paperwork comes back to the department and Chief DeVries' secretary, Tiffiny Reed. He said that he has spoken with the Chief and he did not have a problem sharing this information.

Chairperson Miles said that she is hearing that the board wants to approve the form and have it integrated into the medical packet that is taken to the doctor.

Boardmember Godfrey made a motion to accept the pre-existing condition certification form as presented and have it integrated into the packet that is given out for the examination. Boardmember Gilbert seconded and it was approved by a vote of 4-0.

AYE: Chairperson Miles, Boardmember Ellico, Boardmember Gilbert, Boardmember Godfrey.

NAY: None.



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7. Future Agenda Items

Boardmember Ellico said that the actuarial report would be available soon and asked if the board would like Finance Director Tina Moline to come in and report on that. Chairperson Miles said that would be a great idea.

8. Adjournment

Boardmember Godfrey made a motion to adjourn. Boardmember Ellico seconded and it was approved by a vote of 4-0.

AYE: Chairperson Miles, Boardmember Ellico, Boardmember Gilbert, Boardmember Godfrey.

NAY: None.

ADJOURNED at 11:16 A.M.

*Pursuant to A.R.S. 38-431.03(A)2, the City of Kingman Public Safety Personnel Retirement System Board may vote to enter executive session, which will not be open to the public, to review records exempt by law from public inspection.

*Pursuant to A.R.S. 38- 431.03 (A)3, the City of Kingman Public Safety Personnel Retirement System Board may vote to enter into Executive Session, which will not be open to the public, to receive legal advice from its attorney concerning items on this agenda.

If anyone has a disability that requires special accommodation, please call the City at (928) 753-5561 at least 24 hours prior to the scheduled time. The Local Board may consider any item on this agenda in any order and at any time during the meeting.

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF MINUTES

I, Annie Meredith, PSPRS Local Board Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Public Safety Personnel Retirement System Board of the City of Kingman held on Tuesday, October 22, 2019.

Dated this 6th day of April, 2020.

Annie Meredith, PSPRS Local Board Secretary